

Strategic Planning and Budget Study Committee

Minutes of the Meeting of September 12, 2012

Raburn Conference Room

The Strategic Planning and Budget Study Committee (SPBS) met on September 12, 2012, in the Raburn Conference Room. The following members were present: Mr. Ben Baker, Ms. Laura Giles, M. Peggy Hoekenga, Dr. Bill Huddleston, Dr. Judy Jackson, Mr. Mark Linder, Dr. Chris Maynard, Dr. David Muse, Mr. David Shields, Dr. Steve Smith, Dr. Brian Thompson, Dr. John Thornell, Ms. Molly Vaughan (proxy for Dr. Andrew Luna) and Ms. Rebecca Walker. Dr. Thomas Calhoun, committee chair, presided and a quorum was present. Ms. Donna Tipps was also present.

Call to Order

Chair Calhoun called the meeting to order at approximately 3:35 p.m.

Approval of Agenda

The agenda was approved by consensus.

Review of Committee Charge

Dr. Thompson moved to table the review of the charge pending input from the Staff Senate and the Shared Governance Executive Committee. Dr. Thornell seconded the motion and the motion carried.

Election of Vice Chair

Chair Calhoun nominated Dr. Thompson to serve as vice chair. Dr. Muse seconded the motion and the motion carried.

Approval of Minutes

Dr. Muse made a motion to approve the minutes from August 8, 2012. Dr. Thornell seconded the motion and the motion carried.

Old Business

New Business

- a. Shared Full-time Position between Counselor Education and Kilby School Beginning 2013-2014 – Dr. Thornell reported that this will be a tenure-track, entry-level, PhD position and that the funding for this position is already in place on the Kilby side. If approved by this committee, the President's approval will need to be secured and a search conducted in the spring of 2013. Dr. Muse made a motion to approve the funding on the University side. Dr. Maynard seconded and the motion carried.
- b. Annual Budget Allocation Increases, Music Department (items considered separately)
 1. Increase the current annual allocation in the accreditation account line item in 41310 Music and Theatre from \$6,000 to \$20,000. Dr. Jackson made a motion to phase in the

increase at an increment of \$4,000 over the next three years. Mr. Linder seconded and the motion carried.

2. Increase the current annual allocation to the 41310 Music and Theatre account by \$8,000 to provide contingency funding for special-invitation performances by music performing ensembles. Dr. Maynard made a motion to approve the increase. Dr. Huddleston seconded and the motion carried (with one opposing vote).
3. Increase the current allocation to the 41314 Band account by \$13,000 to cover the cost of meals for band members during the pre-season band camp, generally the week before classes begin. Dr. Smith reported that this year's meals have been covered; therefore, the proposed increase would begin during the 2013-14 year for the fall 2014 semester. Mr. Baker made a motion to approve the increase. Dr. Maynard seconded the motion and the motion carried. This funding will be placed on the list.
4. Costs associated with the marching band's participation in the Division II National Championship Game – not for consideration by this committee.
- c. New Strategic Plan Process – Mr. Shields, Dr. Thornell, and Dr. Calhoun will meet to determine what date should be set to require that submission of budget items be linked to goals and/or outcomes in the annual planning and assessment report, and how to disseminate this information to campus.

Announcements

- a. **Next Meeting – October 10, 2012, 3:30 p.m., Raburn Conference Room**

Adjournment

The meeting adjourned at approximately 4:50 p.m.